



**Children's Services Directorate
Health & Safety Update 1st May 2009**

PANDEMIC FLU - UPDATE 1

What schools should be doing now?

1. Review your emergency plans with regard to pandemic flu.
2. Ensure you have LA & staff contact lists up to date.
3. Review and update pupil contact details where necessary.
4. Increase awareness of general hygiene including:
 - a. Information to pupils and staff via posters and instruction.
 - b. Inform cleaning staff of necessity to use protective gloves etc
 - c. Information to parents about hygiene at home.
5. Inform staff to be vigilant in monitoring for potential flu [symptoms](#) in pupils
6. Start considering suitable areas, away from others, where pupils with flu symptoms can be located until collection can be arranged.
7. Consider the allocation of responsibilities, duties and cover arrangements during periods of reduced staffing.
8. Consider what arrangements might be necessary for continuation of student education at home.

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