

## **COPYRIGHT CONCERNS**

Copyright subsists in virtually everything we use: books, journals, periodicals, newspapers, illustrations, photographs, charts, maps, designs, audio cassettes, videos, films, television and radio broadcasts, computer programs, databases . . . and so on.

As various institutions have discovered, infringing copyright incurs serious penalties as well as causing red faces. Legal action in recent years has resulted in a Metropolitan Authority having to pay £50,000 damages plus £25,000 (not including their own costs) for copying books without prior permission. Similarly, a Midlands school was fined £4,250 plus £400 costs for copying without first obtaining permission to do so.

Therefore, if your organisation takes photocopies from printed material, records television programmes off-air, run discotheques or plays records or tapes in a public place, you are strongly advised to check you have copyright clearance from the appropriate **organisations** (and that clearance has not expired).

The current UK legislation is contained in the **Copyright, Designs and Patents Act 1988** published by Her Majesty's Stationery Office (ISBN 0 10 544888 5), price £18.00,

## **ORGANISATIONS THAT ISSUE LICENCES**

### **Christian Copyright Licensing**

**CCL** licenses churches, schools and organisations to reproduce the words of hymns and/or songs onto OHP's, electronic storage and retrieval, songsheets, songbooks etc. A CCL licence also includes non-commercial recording rights on behalf of MCPS.

*Address :* PO Box 1339, Eastbourne, East Sussex, BN21 4YF.  
Tel: 01323 41771; Fax: 01323 417722.

### **Copyright Licensing Agency**

**CLA** licenses schools, colleges, polytechnics, universities, government departments, public bodies and commercial organisations to copy extracts from books, journals and periodicals.

*Address :* 90 Tottenham Court Road, London W1 P 0LP.  
Tel: 0171-436 5931; Fax: 0171-436 3986.

### **Design and Artists Copyright Agency**

**DACS** licenses artistic works in any medium. Created in 1983, it acts on behalf of artists for the protection of British artists' copyright and collection of copyright dues in the UK and throughout the world.

*Address :* Parchment House, 13 Northburgh Street, London, ECUS 0AH.  
Tel: 0171-336 8811; Fax: 0171-336 8822.

### **Education Recording Agency**

**ERA** issues blanket licences to educational establishments covering recording off-air from broadcast and cable programmes for the purpose of educational instruction.

*Address :* 74 New Oxford Street, London, WC1A 1ES.  
Tel: 0171436 4883; Fax: 0171-323 0486.

### **International Federation of the Phonographic Industries**

**IFPI** licenses public performance, broadcasting and cable distribution rights in certain sound recordings, mainly foreign recordings not commercially available in the UK market

*Address :* 54 Regent Street, London W1R 5PJ  
Tel :0171-434 3521; Tlx: 919044 IFPI G; Fax: 0171-439 9166.

### **Mechanical Copyright Protection Society**

**MCPS** represents many thousands of composers and publishers of music, acting as centralised collection and distribution agency for mechanical royalties which accrue whenever musical works are recorded. MCPS administers a wide variety of agreements with users of music, which range from record and video companies to broadcasters, production companies and advertising agencies etc.

*Address :* Elgar House, 41 Streatham High Road, London, SW16 2 1ER.  
Tel: 0181-664 4400 Fax: 0181-769 8792.

### **The Ordnance Survey**

The Ordnance Survey publishes maps of Great Britain at various scales, the Controller, HMSO, in whom Crown Copyright is vested by Royal Letters Patent, has delegated powers to the Director General Ordnance Survey maps

*Address :* Copyright and Legal Affairs, Romsey Road, Maybush, Southampton SO16 4GU  
Tel 01703 792795; Fax: 01703 792535

### **Performing Right Society**

**PRS** administers the performing rights in copyright music on behalf of composers and music publishers both British and foreign. The performing rights are the right to perform music in public either "live" or by mechanical means (e.g. by playing a record or turning on a television set), the right to broadcast music and the right to diffuse music (e.g. by cable television).

*Address :* 29/33 Berners Street, London W1P 4AA.  
Tel: 0171-580 5544; Tlx: 892678 PRSLON G; Fax: 0171-631 4138

### **Phonographic Performance Ltd**

**PPL** licenses the public performance, broadcasting and cable distribution rights in the main repertoire of sound recordings protected in the UK

*Address :* Ganton House, 14-22 Ganton Street, London W1V 1LB.  
Tel: 0171-437 0311; Fax: 0171-734 2986.

### **Video Performance Ltd**

**VPL** licenses the public performance, broadcasting and cable distribution rights in music video recordings in the UK.

*Address :* Ganton House, 14-22 Ganton Street, London W1V 1LB.  
Tel: 0171-437 0311; Fax: 0171-734 9797.

## **ORGANISATIONS CONCERNED WITH BUT NOT GENERALLY ENGAGED IN COLLECTIVE LICENSING**

### **Association of Authors' Agents**

The Association represents the majority of British agents, who in turn, act in business matters for a large proportion of British authors and their heirs, and many foreign authors also. The Association does not represent writers directly.

*Address :* 37 Goldhawk Road, London W12 8QQ.  
Tel: 0181-749 0315; Fax: 0181-749 0318.

### **Association of Illustrators**

The Association was established in 1973 to promote and encourage professional standards in the industry. Its current membership of over 1,400 includes illustrators, art directors, art editors, art buyers, designers, agents, tutors and students. The Association's services and projects have been developed to give maximum support and assistance to its members.

*Address :* 29 Bedford Square, London WC1B 3EG.  
Tel: 0171-636 4100; Fax: 0171-580 2338.

### **Association of Learned and Professional Society Publishers**

**ALPSP** is an association of over 100 British learned and professional organisations engaged in publishing, and individuals with interests in publishing. It exists to promote the development of publishing and the flow of publications of its members.

*Address :* 48 Kelsey Lane, Beckenham, Kent BR3 3NR.  
Tel: 0181- 658 0459; Fax: 0181-663 3583.

### **Association of Photographers**

The Association was founded in 1968 as the Association of Fashion, Advertising and Editorial Photographers. It represents the interests of and aims to improve the rights of all professional photographers in the UK, as well as promoting the highest standards of work and practice across the country.

*Address :* 9/10 Domingo Street, London ECIY 0TA.  
Tel: 0171-6081441/5; Fax: 0171-253 3007.

### **Association of Professional Composers**

**APC** represents British composers working in most fields of music. It exists to further the collective interests of its members and to inform and advise them on professional and artistic matters.

*Address :* 34 Hanway Street, London W1P 9DE.  
Tel: 0171-436 0919; Fax: 0171-436 1913.

### **Authors Licensing and Collecting Society**

**ALCS** administers rights for writers in the literary and dramatic fields, where collective administration is particularly effective, covering reprography, cable retransmission, the lending right overseas and off-air and private recording.

*Address :* 74 New Oxford Street, London WC1A 1ES.  
Tel: 0171-225 2034; Fax: 0171-323 0486.

### **Benesh Institute of Choreology**

The Institute provides dance companies and choreographers with an efficient and accurate system of notation for the professional recording and revival of dance repertoire, safeguarding our heritage and new works for future generations. Benesh Movement Notation provides the means to establish choreographic copyright and for several decades the BI has provided information on matters relating to this.

*Address :* 12 Lisson Grove, London NW1 6TS.  
Tel: 0171-258 3041; Fax: 0171-724 6434.

### **British Academy of Songwriters Composers and Authors**

The British Academy of Songwriters, Composers and Authors **BASCA** is Europe's largest composer trade association. It represents and advises composers working in a wide genre of contemporary music. The Academy offers regular legal and creative surgeries and administers the annual Ivor Novello Awards.

*Address :* 34 Hanway Street, London W1P 9DE.  
Tel: 0171- 436 2261; Fax: 0171-436 1913.

### **British Actors' Equity Association**

The Association, known generally as Equity, represents actors and other performers in the theatre and on radio and television. It negotiates with employers and gives legal and professional advice on many matters, including copyright and performers' rights.

*Address :* Guild House, Upper St. Martin's Lane, London WC2B 9EC.  
Tel: 0171-379 6000; Fax: 0171-379 7001.

### **British Computer Society**

The Society, founded in 1957 and incorporated by Royal Charter in 1984, is the professional institution for information system engineering and represents over 33,000 practitioners. It is concerned with maintaining and improving technical and ethical standards within the profession, and with the protection of their interests.

*Address :* 1 Sanford Street, Swindon, Wiltshire SN1 1HJ.  
Tel: 01793 417417; Fax: 01793 480270.

### **British Institute of Professional Photography**

**BIPP** represents approximately 4,000 practising photographers in the UK and is the principal qualifying organisation for professional photographers. It looks after the interests of professional photographers generally at all levels.

*Address :* Fox-Talbot House, Amwell End, Ware, Herts SG1 9HN.  
Tel: 01920 464011; Fax: 01920 487056.

### **British Phonographic Industry Ltd**

The **BPI** is the trade association which represents over 170 record companies in the UK. It negotiates various industry agreements including agreements with the Musicians' Union and Equity and co-ordinates the industry's lobbying efforts both in Westminster and Brussels.

*Address :* 25 Savile Row, London, W1X 1AA.  
Tel: 0171-287 4422; Fax: 0171-287 2252.

### **Broadcasting Entertainments Cinematograph and Theatre Union**

**BECTU** protects and improves the conditions of workers in broadcasting, films and allied fields and regulates their relations with employers in collaboration with other trade unions within the entertainment and communication industries.

*Address :* 111 Wardour Street, London W1V 4AY.  
Tel: 0171- 437 8506; Fax: 0171-437 8268.

### **Business Software Alliance**

The Business Software Alliance (**BSA**) is a worldwide organisation devoted to eradicating the illegal copying of software, often referred to as "software piracy".

*Address :* First Floor, Leconfield House, Curzon Street, London W1Y 8AS.  
Tel: 0171- 491 1974; Fax: 0171-495 3101.

### **Chartered Institute of Journalists**

The **CJoJ** is both a Chartered professional body and a fully certified, independent trade union. It represents, advises and safeguards newspaper and magazine journalists, radio and television broadcasters, freelancers, PR practitioners and workers in related fields. It received its Royal Charter in 1890.

*Address :* 2 Dock Offices, Surrey Quays Road, London SE16 2XU.  
Tel: 0171- 252 1187; Fax: 0171-232 2302.

### **Chartered Society of Designers**

The Society is the representative professional association for designers working for industry and commerce in private practice, public companies or salaried employment. It is the only organisation in the UK to cover all areas of design.

*Address :* 29 Bedford Square, London WC1B 3EG.  
Tel: 0171- 631 1510; Fax: 0171-580 2338.

### **Composers Guild of Great Britain**

The Composers' Guild represents, protects and promotes the interests of composers of concert and choral music, music theatre, music for dance and education. It provides professional advice and support to its members on professional matters.

*Address :* 34 Hanway Street, London W1P 9DE.  
Tel: 0171- 436 0007; Fax: 0171-436 1913.

### **Federation Against Copyright Theft**

**FACT** enforces rights in UK films and other products by seeking and collecting evidence of piracy and bringing legal (usually criminal) proceedings against infringers.

*Address :* 7 Victory Business Centre, Worton Road, Isleworth, Middlesex TW7 6ER.  
Tel: 0181-568 6646; Fax: 0181-560 6364.

### **Federation Against Software Theft**

**FAST** enforces rights in computer programs by seeking and collecting evidence of piracy and bringing legal (usually criminal) proceedings against infringers.

*Address :* 2 Lake End Court, Taplow, Maidenhead, Berks SL6 0JQ  
Tel: 01628 660377; Fax: 01628 660348.

### **International Pen (English Centre)**

English **PEN** is one of the 125 centres which together constitute International Pen - a worldwide, non political association of writers working for freedom of expression and against repressive regimes of whatever ideology. PEN is open to any published writer, editor or translator actively engaged in any branch of literature.

*Address :* 7 Dilke Street, Chelsea, London SW3 4JE.  
Tel: 0171-352 6303; Fax 0171-351 0220.

### **Motion Picture Association**

The Association represents the interests in Europe of the US film industry.

*Address :* European Office Avenue de Tervueren, 270-272 B-1150 Brussels, Belgium.  
Tel: (32-2) 778 2711.

### **Musicians Union**

The Musicians' Union has 35,000 members and covers the entire spectrum of musical activities including all performance styles and genres, instrumental teaching, arranging, composing and copying music. With the continuing advance of technology and communications, copyright and the protection of performers'/music writers' rights is an area of major concern to the Union, in addition to negotiation, lobbying, music promotion, and generally looking after members' interests.

*Address :* 60/62 Clapham Road, London SW9 0JJ.  
Tel: 0171-582 5566; Fax: 0171-582 9805.

### **Music Publishers Association**

The **MPA** promotes and protects the interests of British publishers of serious and popular music. It seeks to originate and promote improvements in the law on musical copyright and to keep its members up-to-date on all matters affecting or of interest to them.

*Address :* 3rd Floor, Strandgate, 18-20 York Buildings, London WC2N 6JU.  
Tel: 0171-839 7779 Fax: 0171-837 7776.

### **National Union of Journalists**

The **NUJ** represents over 32,000 members in newspapers, magazine and book publishing, public relations and broadcasting, plus freelancers. It gives legal and professional advice on many matters, including copyright and contracts.

*Head Office :* Acorn House, 314 Gray's Inn Road, London WC1X 8DP.  
Tel: 0171-278 7916; Fax: 0171-837 8143.

### **Patent Office**

*Address :* Concept House, Cardiff Road, Newport, Gwent NP9 1RH.  
Tel: 01645 500505; Fax: 01645 813600.

### **Periodical Publishers Association**

The **PPA's** main aim is to promote and protect the magazine and periodical industry in the UK. Members represent 80% of periodicals by circulation.

*Address :* Imperial House, 15-19 Kingsway, London WC2B 6UN.

Tel: 0171-379 6268; Fax: 0171-379 5661.

### **Poetry Society**

The Poetry Society is a membership organisation devoted to the promotion of poetry and poets in Britain. Its varied activities include an information and advice service on the writing and publishing of poetry, the production of the magazine *Poetry Review*, the Poets in Schools scheme, a poetry Internet page, the administration of The National Poetry Competition and The European Translation Prize and training courses on all aspects of writing poetry. Members of the Society receive *Poetry Review* and the newsletter *Poetry News* quarterly.

*Address* : 22 Betterton Street, London EC2 9BU.  
Tel: 0171-240 2810; Fax: 0171-240 4818;  
email: poetrysoc@bbcnc.org.uk.

### **Producers Alliance for Cinema and Television**

The Association represents the interests of United Kingdom producers of film and television programmes.

*Address* : Gordon House, 10 Greycoat Place, London SW1 1PH.  
Tel: 0171-233 6800; Fax: 0171-233 8935.

### **Publishers Association**

The PA is the national organization representing British publishers. Its membership embraces some 600 companies.

*Address* : 19 Bedford Square, London WC1B 3HJ.  
Tel: 0171-580 6321; Fax: 0171-636 5375.

### **Publishers Licensing Society**

PLS administers rights for publishers where they can only be exercised collectively (e.g. reprography).

*Address* : 90 Tottenham Court Road, London W1P HE.  
Tel: 0171-436 5931; Fax: 0171-436 3986.